



Office: 713-659-2511  
Fax: 713-650-0871  
Post Office Box 15315  
Houston, TX 77220  
[www.rebuildinghouston.org](http://www.rebuildinghouston.org)

Dear \_\_\_\_\_ ,

Date: \_\_\_\_\_

Thank you for requesting an application from Rebuilding Together Houston (RTH) for essential repairs to your home. We appreciate this opportunity to be of service to you. RTH is not a government agency, but rather a nonprofit organization providing home repairs since 1982 to qualifying, low-income homeowners. Funding for these repairs, provided at no cost to you, comes through the generosity of corporations, foundations, congregations, individual donors and public funding agencies. Through these funds and the value of volunteer labor, RTH deployed nearly \$100M in home repairs to homeowners in Houston and Harris County during its first thirty-two years of operations.

We use the services of certified local contractors for critical interior work and thousands of caring community volunteers for exterior repairs, such as wood replacement, caulking and painting. These dedicated volunteers give freely of their time and energy to help better our community. Financial resources vary on a yearly and monthly basis, which impacts the amount of service that can be provided to homeowners each year. Still, on average, of late RTH has been able to help one homeowner every calendar day. If you qualify, we hope to be able to help you as soon as possible.

To be eligible for RTH administered home repairs you **must**:

- Be age 62+, OR be disabled; OR have served in the military OR be the spouse/widower of a veteran;
- Be living on a low or very low income (as defined by a percentage of Average Median Income for the Greater Houston area);
- Reside in a one story home;
- Be the owner of the home in which you live (a single family dwelling within Harris County);
- Be current on property taxes or have an official payment agreement with Harris County Tax Office for delinquent property taxes.

If you meet the above qualifications, you must provide copies of each of the following documents (DO NOT SEND THE ORIGINALS):

1. Age verification: Current Driver's License or Texas ID.
2. Income Verification for every person in your household. For example: Social Security Award letter, AND/OR all paycheck stubs from last month's wages, AND/OR retirement, AND/OR Veterans Affairs letter, AND/OR child support documents, etc. (Send copies of any and all if applicable.)
3. Last year's income tax return: first two pages of the 1040. (If Applicable)
4. Proof of Home Ownership: Recorded real property Warranty Deed or Deed of Trust (stamped with file number and Harris County seal with your name and lot/block description).
5. Proof of Military Service: DD214. (If Applicable).
6. Proof of Disability Benefits. (If Applicable)
7. Completed Application.

This information is kept strictly confidential and will be used only to verify eligibility. **Please send copies only.** If you have questions or need assistance in completing this request, please contact us at (713) 659-2511.

Sincerely,  
Your Rebuilding Together Houston Team



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**Application for Services**

There is no application fee required to receive assistance from Rebuilding Together Houston. Rebuilding Together Houston has not authorized any other person or entity to act as its agent for purposes of this application. Any fees or costs associated with this application paid by the applicant to any such person or entity are not fees or costs charged by Rebuilding Together Houston.

Homeowner Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Neighborhood: \_\_\_\_\_ Length of time at this address: \_\_\_\_\_ Phone number: \_\_\_\_\_

Alternate Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Ethnicity (Check one):  American Indian or Alaska Native  Asian and Pacific Islander  Hispanic or Latino

White or Anglo American  African American or Black  Other \_\_\_\_\_.

Are you a widow/er (Check one)?  Yes  No

Spouse's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Ethnicity (Check one):  American Indian or Alaska Native  Asian and Pacific Islander  Hispanic or Latino

White or Anglo American  African American or Black  Other \_\_\_\_\_.

Are you long-term disabled and receiving disability benefits (Check one)?  Yes  No

Do you use a (Check one)  Cane  Walker  or Wheelchair?

Are there any children under the age of six in the home more than three days a week? (Check one)?  Yes  No

Did you serve in the Military (Check one)?  Yes  No

Did your spouse serve in the military?  Yes  No

Branch of Service: \_\_\_\_\_

Branch of Service: \_\_\_\_\_

Years of Service: \_\_\_\_\_

Years of Service: \_\_\_\_\_

Rank (at discharge) if known: \_\_\_\_\_

Rank (at discharge) if known: \_\_\_\_\_

Is anyone (normally) in your household now serving in the military (Check one)?  Yes  No

Branch of Service: \_\_\_\_\_

Have you applied to RTH before (Check one)?  Yes  No If so, what year? \_\_\_\_\_

How did you hear about Rebuilding Together Houston? \_\_\_\_\_

Give the following information about **Each** household member (including children):

Name	Sex	Ethnicity	Birth Date	Gross Monthly Income	Source of Income
<i>Self</i>	M / F				
	M / F				
	M / F				
	M / F				

Do you have a Reverse Mortgage on your home?  Yes  No Combined Monthly Household Income: \_\_\_\_\_

*Information provided in this application is true and correct to the best of my knowledge and ability. Furthermore, I understand that RTH will utilize this application solely for determination of my qualification to receive services. No release of this information to third parties can be made without my express written permission unless required by law.*

\_\_\_\_\_  
 Applicant's Signature

\_\_\_\_\_  
 Date of Signature



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**HOME INFORMATION SURVEY:**

Homeowner Name: \_\_\_\_\_

Address: \_\_\_\_\_

**EXTERIOR**

- |   |                                      |                   |                                      |                                      |                                       |                                      |   |   |
|---|--------------------------------------|-------------------|--------------------------------------|--------------------------------------|---------------------------------------|--------------------------------------|---|---|
| <input type="checkbox"/> Mobile Home (Trailer), Duplex or Apartment | <input type="checkbox"/> Brick House | Do you live in a: | <input type="checkbox"/> Frame House | <input type="checkbox"/> Wood Siding | <input type="checkbox"/> Vinyl Siding | <input type="checkbox"/> Other _____ | <input type="checkbox"/> One Story Home | <input type="checkbox"/> Two Story Home |
|---|--------------------------------------|-------------------|--------------------------------------|--------------------------------------|---------------------------------------|--------------------------------------|---|---|

Please describe any problems with the exterior of your home? (Examples: Holes in the frame of the house, roof damage, etc.)


**INTERIOR**

Please describe any problems with the interior of your home? (Example: Holes/ cracks in the floors, soft spots in floor, leveling, etc.)


**ELECTRICAL/PLUMBING**

Please describe any problems with the plumbing/electrical in your home? (Example: outlets malfunction, leaking faucets or bathtubs, etc.)




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**SAFE AT HOME**

Describe any safety concerns you have about your home? (Example: need for wheelchair ramp, handrails, etc.)

In your opinion, what do you think your house needs most?

**(Please circle the number that best describes your response)**

How safe do you feel in your home?	Not Safe					Very Safe
	1	2	3	4	5	
How likely are you to have company in your home?	Not Likely					Very Likely
	1	2	3	4	5	
Overall, how proud are you of your home?	Not Proud					Very Proud
	1	2	3	4	5	



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### Release

I \_\_\_\_\_ (homeowner's name) give permission for Rebuilding Together Houston and its volunteers to perform repairs and improvements on my home located at: \_\_\_\_\_.  
(Address, City, State, Zip Code)

I understand that Rebuilding Together is a volunteer initiative and that promises cannot be made as to the specific work that will be done.

The general plan for the repairs and improvements has been explained to me, but I give Rebuilding Together Houston, and its volunteer's full authority to determine the extent and types of repairs and improvements to be performed.

I understand that the repairs and improvements will be performed free of charge, and Rebuilding Together Houston and its volunteers disclaim all warranties, expressed or implied concerning the repairs. Volunteers, some or all of who may be unskilled will perform the repairs and improvements.

I agree that I will cooperate with the crew leader(s). I will assure that all able-bodied members of my family participate or that they will be absent from my home during repairs.

I understand that the repairs and improvements will be made on (workday date(s)), and that some preparation will likely be necessary prior to that date.

In consideration of the repairs and improvements, I further hold Rebuilding Together Houston, its officers, directors, employees, agents, donors, volunteers, and other affiliates, collectively and individually, harmless from any claims and liabilities arising at any time as a result of the repairs, including, without limitation, any rights or causes of action resulting from personal injury or death, or damage to my property, directly or indirectly arising from any improperly performed repairs or improvements or defects in material or workmanship.

### **Media**

I also grant to Rebuilding Houston permission to take or have taken, still and moving photographs and films including television pictures of my home. I consent and authorize Rebuilding Houston, its advertising agencies, news media and any other persons interested in Rebuilding Together Houston, and its works, to use and reproduce the photographs, films, and pictures and to circulate and publicize the same by all means including, without limiting the generality of the foregoing, newspapers, television media, brochures, pamphlets, instructional materials, books and clinical material.

No inducements or promises have been made to me to secure my signature to this release other than the intention of Rebuilding Together Houston to perform the repairs and improvements and to use such photographs, films and pictures for the primary purpose of promoting and aiding its program and its works.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date of Signature



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## Application Completion Checklist:

- COPY of Age Verification
- COPY of Income Information (For everyone in household)
- COPY of Proof of Home Ownership
- Proof of Military Service (If applicable)
- Proof of Disability Benefits (If Applicable)
- Filled out Application (Pages 2-4)
- Signed Release (Page 5)

When completed, please return to:

Rebuilding Together Houston  
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Or by fax to (713) 650-0871

Thank you!